

**STATE OCCUPATIONAL THERAPY LICENSURE BOARD**

**Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Conference Call Minutes of 8/9/2017**

**BOARD MEMBERS PRESENT:** Caren DeAngelis - Chair  
Cherie Strand  
Diann Davis-Martin  
Kristin Guidry

**BOARD MEMBERS ABSENT:** Michael Spero

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, General Counsel  
Mitchell Toryanski, Legal Counsel  
Dicsie Gulick, Management Assistant

The meeting was called to order at 4:05 PM MDT by Caren DeAngelis.

**APPROVAL OF MINUTES**

Ms. Guidry made a motion to approve the minutes of 6/9/2017 and 7/3/2017. It was seconded by Ms. Davis-Martin. Motion carried.

**EXECUTIVE ORDER**

Ms. Cory discussed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination. Ms. Cory said the link for comments regarding the Executive Order is on the Board's website. She said she will continue to work with Ms. Guidry on the report.

**CONTRACT RENEWAL**

Ms. Hall reviewed the 2018 contract with the Board. Ms. Guidry made a motion to approve the 2018 contract and authorize the Chair to sign it. It was seconded by Ms. Davis-Martin. Motion carried.

## **OLD BUSINESS**

To Do List – The Board reviewed the following on the to do list.

### **FEE DECREASE**

The Board discussed the fee decrease options. Ms. Cory reviewed the history of the Board's fees and decreases. Ms. Guidry made a motion to approve the proposed fee decrease in option 1, have the Bureau prepare the proposed rule, and submit it for the 2018 Legislative Session. It was seconded by Ms. Davis Martin. Motion carried. Ms. Davis-Martin made a motion to have the Bureau prepare a postcard regarding proposed law and rule changes to licensees for review at the next meeting. It was seconded by Ms. Guidry. Motion carried.

### **PROPOSED LAWS / PROPOSED RULES**

Mr. Toryanski reviewed the proposed statute change with the Board. He said this proposed statute change would remove the terms certification and registration from Idaho Code §§ 54-3702(5), 54-3704(5)(b), 54-3709(1), and 54-3714(1) since it was determined that all states now have licensure rather than certification or registration. Ms. Guidry made a motion to approve the proposed law and have the Bureau submit it to the Governor's Office for the 2018 Legislative Session. It was seconded by Ms. Strand. Motion carried.

### **CONTINUING EDUCATION (CE) RULES AND NATIONAL BOARD FOR CERTIFICATION IN OCCUPATIONAL THERAPY (NBCOT) NAVIGATOR DISCUSSION**

The Board reviewed the letter from Mr. Henderson with the Idaho Occupational Therapy Association. Ms. Davis-Martin and Ms. Strand comprise the subcommittee working on the CE rules. Ms. Cory said that Ms. Davis-Martin and Ms. Strand could work with Mr. Toryanski on proposed rules in the Fall for submission to the 2019 Legislative Session.

### **ONLINE COMPETENCY ASSESSMENTS**

The Board agreed that the subcommittee will continue to review online competency assessments within the CE rules.

## **NEW BUSINESS**

### **EXECUTIVE SESSION**

Ms. Guidry made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Davis-Martin. The vote was: Ms. DeAngelis, aye; Ms. Davis-Martin, aye; Ms. Guidry, aye; and Ms. Strand, aye. Motion carried.

Ms. Davis-Martin made a motion to come out of executive session. It was seconded by Ms. Guidry. The vote was: Ms. DeAngelis, aye; Ms. Davis-Martin, aye; Ms. Guidry, aye; and Ms. Strand, aye. Motion carried.

## **APPLICATIONS**

Ms. Guidry made a motion to approve the following limited permit to be extended for two months:

OCTAA-1725 Jonathan Pay

It was seconded by Ms. Davis-Martin. Motion carried.

Ms. Guidry made a motion to approve the following for licensure:

OCTA-1804 Nicole Kumle

It was seconded by Ms. Davis-Martin. Motion carried.

**NEXT MEETING** is already scheduled for September 22, 2017, 1:00 PM MDT.

## **ADJOURNMENT**

Ms. Guidry made a motion to adjourn the meeting at 4:45 PM MDT. It was seconded by Ms. Davis-Martin. Motion carried.

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Caren DeAngelis, Chair

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Cherie Strand

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Diann Davis-Martin

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Michael Spero

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Kristin Guidry

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Tana Cory, Bureau Chief